20 YEARS OF EXCELLENCE

DRONACHARYA PG COLLEGE OF EDUCATION, RAIT

TRAINING AND DEVELOPMENT CELL

ORGANISES

Faculty Development Programme

ASCENT ADVANTAGE

(19th May,2025)

Theme: Role of Spirituality in Education and In Personal Growth

Theme: Workshop on Edumatica Software

Rapporteur :- Asst. Prof. Anish Korla

Venue: B.Ed. Seminar Hall, Dronacharya PG College of Education, Rait

ABOUT THE FACULTY DEVELOPMENT PROGRAMME

The Training and Development Cell, organized a Faculty Development Programme "**ASCENT ADVANTAGE**" on "**Role of Spirituality in Education and in Personal Growth"** and **"Optimum use of EDUMATICA Software"** at Dronacharya P.G. College of Education, Rait on 19th May 2025.

OBJECTIVES OF FACULTY DEVELOPMENT PROGRAMME

1. Continuous Professional Development of Faculty members as per the guidelines of New Education Policy-2020.

2. To facilitate understanding of various Indian philosophies and their relevance in education with aim to promote spiritual wellbeing.

3. To provide practical knowledge and resources for the optimum use of features of EDUMATICA software by the faculty members.

4. To incorporate the learning related to spirituality for personal growth and effectively use EDUMATICA software in the B.Ed. department

5. To empower faculty members through Digital Transformation.

RESOURCE PERSONS

- Shri G.S. Pathania Managing Director, Dronacharya PG College of Education, Rait
- Asst.Prof . Rajesh Rana ,HOD BCA

CIRCULAR

CIRCULAR

All the faculty members of B.Ed. are informed that **Faculty Capacity Building Programme - ASCENT ADVANTAGE** will be organized by Training and Development Cell in B.Ed. Seminar Hall on **19th May,2025** at 10:30 am. There will be two sessions. Attendance is mandatory for all.
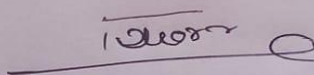
Morning session: Sh.G.S Pathania, Managing Director **Topic:** Role of Spirituality in Education and Personal growth

Afternoon session: Asst.Prof. Rajesh Rana,HOD BCA **Topic**: Optimum use of EDUMATICA software
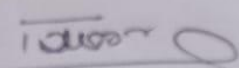
DUTIES OF FACULTY

The following faculty members will perform the following duties for the **Faculty Development Programme- ASCENT** on 19th May,2025 at 10:30am in B.Ed. Seminar Hall .

1. Stage hosting: Asst.Prof.Anish Korla
2. Slide Making **(Morning)** :Dr. Ashwani Kumar**(Afternoon)** Mr. Abhishek Sharma
3. Decoration and slides on Dias: Ms.Sanjeevan Bala
4. Bouquet and badges: Mrs. Shilpa Sethi
5. Lighting of the lamp : Mrs. Anjna
6. Social media update: Asst.Prof.Ranjan Chaudhary
7. News writing: (Hindi) Asst Prof.Amit Sharma (English) : Asst.Prof.Sashi Kumar
8. Feedback form and collection : Ms.Indu Sharma and Ms.Poonam Manhas
9. Seating arrangement : Ms.Bhawna Sharma
10. Attendance sheet (two sessions): Mrs.Shalini Sharma
11. Refreshment: Mr.Abhishek Sharma
12. Report writing : Asst. Prof.Anish Korla
13. Photography: Mr.Balsher
14. Microphone,laptop & Projector: Mr.Kuber Rana
15. Brief videography of the session: Asst.Prof. Vikas Pathania

PROGRAMME LAYOUT

19 YEARS OF EXCELLENCE

DRONACHARYA PG COLLEGE OF EDUCATION, RAIT
CAREER, TRAINING AND DEVELOPMENT CELL
Organises
FACULTY DEVELOPMENT PROGRAMME
ASCENT ADVANTAGE

PROGRAMME LAYOUT(19th MAY 2025)

S. NO.	ACTIVITY	DURATION
1.	Welcome of the Chief resource person – Sh. G.S Pathania, Managing Director	10:30 AM
2.	Introduction about the FDP / Lighting of the lamp	10:32 AM
3.	Floral Welcome of the Chief Resource Person	10:35 AM
4.	Badge Ceremony	10:36 AM
5.	Welcome address by Principal, Dr. Parveen Kumar Sharma	10:37 AM
6.	COMMENCEMENT OF THE MORNING SESSION Chief Resource Person : Sh. G.S Pathania, Managing Director Topic: Role of Spirituality in Education and in Personal Growth	10:40 AM
7.	Vote of Thanks by Asst.Prof. Sumit Sharma, HOD B.Ed.	12:55 PM
8.	LUNCH	1:00 PM
9.	AFTERNOON SESSION Welcome of the Resource person Asst.Prof. Rajesh Singh Rana, HOD BCA Floral Welcome And Badge Ceremony	1:50 PM
10.	COMMENCEMENT OF THE AFTERNOON SESSION Resource Person : Asst.Prof. Rajesh Singh Rana, HOD BCA Topic: Optimum use of EDUMATICA Software by the Faculty Question and Answer Session	1:54 PM
11.	Vote of thanks	3:30 PM
12.	Group Photograph	3:35 PM

FACULTY DEVELOPMENT PROGRAMME

<u>MORNING SESSION</u>

Date: 19th May 2025
Time: 10:30 am :   **Venue**: B.Ed. Seminar Hall
Theme: *Role Of Spirituality In Education And In Personal Growth*
Resource Person: Sh. G.S. Pathania ,Managing Director, Dronacharya PG College of Education Rait

The Faculty development Programme commenced with the lighting of the lamp ceremony followed by floral welcome .Resource person, Sh. G.S. Pathania, emphasized that true education is not limited to acquiring academic knowledge; rather, it is about the development of one's inner self and awakening of human consciousness. He stressed that educational institutions must become centres for both intellectual growth and moral elevation. He reiterated the vision and mission of Dronacharya College, stating that: He discussed the meaning of education and inspired the faculty to reflect deeply on its real purpose. According to him, spirituality brings depth to the teaching-learning process, empowering educators to guide not only the minds of students but also their hearts and character.

<u>AFTERNOON SESSION</u>

Date: 19th May 2025
Time: 1:30 am
Theme: Optimum use of *Edumatica*
Resource Person: Mr. Rajesh Rana, Head of Department, BCA

The primary goal of the session was to familiarize faculty members with the efficient usage of Edumatica, the online academic management system used at Dronacharya College. This platform serves as a centralized digital interface for managing various administrative and academic activities, including: Student attendance,Internal and external marks,Student data and records, Assignment uploads,Tracking leads and admissions,Timetable management, Lesson planning and syllabus tracking. Mr. Rana provided a step-by-step live demonstration of the major features of Edumatica. His explanation covered a wide range of tasks that faculty members are expected to manage regularly:

1. **Marking Attendance**:
   Demonstrated how to quickly and accurately mark daily attendance online, including backdated entries if required.

2. **Entering Marks**:
   Explained how to enter internal assessment marks and ensure accuracy while uploading final results.
3. **Managing Timetables**:
   Covered the process of creating and updating class-wise timetables, ensuring they remain accessible to both faculty and students.
4. **Handling Student Leads**:
   Explained how to add, track, and follow up on new student leads through the admission management module.
5. **Student Data Management**:

   - Adding new students
   - Deleting or deactivating records of students who have left
   - Promoting students to the next class or semester

6. **Lesson Planning:**

   - How to create class-wise lesson plans
   - How to align plans with the syllabus
   - The importance of maintaining timely updates
   - Planning for syllabus completion before examinations

Each of these functions was demonstrated practically, giving faculty a chance to clarify their doubts on the spot.He emphasized that well-structured lesson plans not only improve classroom delivery but also help in better monitoring of syllabus coverage.

FEEDBACK AND SUGGESTIONS

- Organizing similar programmes at regular intervals can help in maintaining a value-oriented culture within the institution.
- Content to be presented topic wise as to facilitate better understanding of the concepts.
- Faculty members could also be encouraged to form a reading group to explore spiritual texts and their applications in modern education.
- Faculty members appreciated the clarity and practical nature of the session. The demonstrations helped them gain confidence in using Edumatica for their daily academic responsibilities.
- Many participants expressed that such programmes should be held more frequently to stay updated with digital academic tools as well as promote spiritual wellbeing.

OUTCOMES

1. Understanding of various Spirituality in terms of Indian philosophies and their relevance to education was

2. Practical knowledge and resources for the optimum use of features of EDUMATICA software were learnt by faculty members.

3. Learning related to spirituality for personal growth enhanced the knowledge of the faculty.

4. Faculty members resolved their queries about the features and learnt effective use of EDUMATICA software i.e. lesson planning ,students attendance ,assignment and internal evaluation.

5. Faculty Development Programme broadened the participants' understanding of education as a tool for both intellectual and spiritual development.

6. Faculty members reflected on how spiritual values like compassion, self-discipline, and selfless service can be integrated into teaching practices.

PHOTOGRAPHS

ATTENDANCE SHEET

FACULTY DEVELOPMENT PROGRAMME SESSION 2025-26

DATE : 19-05-2025 ATTENDANCE SHEET

SR NO	NAME OF FACULTY MEMBERS	MORNING SESSION SIGNATURE	EVENING SESSION SIGNATURE
1	Shilpa Sethi	Shilpi	Shilpi
2	Pavel Sharma	Otins	Otins
3	Sanjeevan Bala		
4	Shalini Sharma	Splee	Splee
5	ANJNA	Anl	Mili
6	Miliya Mahajan		Milili
7	Sunil Pathania		Kathor
8	Bhawna sharma	Bhawna	Bhawna
9	Poonam Manhas	Poonam	Poonam 19/05/25
10	Inder Sharma	19/05/25	
11	AMIT Kumar		
12	Abhishek		
13	Anish Korla		
14	Dr. Anita Chandel	Anuss	Anuss
15	Dr. Ashwani Kumar	Atul	Atul
16	Vikas Pathania	Vikas Pathania	Vikas Pathania
17	Shashi Kumar	Shashi	Shashi
18	Sumil Shoom	Su	Su
19	DR. PARVEEN KR. SHARMA	idlior	idlior
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SAMPLE FEEDBACK FORM

DRONACHARYA PG COLLEGE OF EDUCATION, RAIT
(Where knowledge is created, not just communicated)

FACULTY DEVELOPMENT PROGRAMME FEEDBACK FORM

Morning Session: Faculty Capacity Building Programme – Ascent Advantage
Speaker: Mr. G.S. Pathania, Managing Director
Topic: *Role of Spirituality in Education and Personal Growth*

Name: Shalini Sharma
Venue: Seminar Hall (B.Ed Department)
Date: 19/5/25

1. What were the major takeaways for you from this session on spirituality in education and personal growth?

I learnt Philosophy and its role in education and how our vedas help us in character building and role of spirituality in our life.

2. How do you plan to integrate the concepts of spirituality and personal growth into your teaching or personal life?

Spirituality helps in meaningful connection, self awareness and inner peace, ethnicity, help in teaching and also in personal life.

3. How do you rate this session in terms of usefulness and effectiveness?
(On a scale of 1 to 5, 1 being the lowest): 5

4. How valuable do you think it would be to include more regular sessions on personal and spiritual growth in future faculty development initiatives?

It is very valuable because it help us in improvement in relation and help teacher to improve mental health of students and hold the development.

5. Suggestions for improvement (if any):
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DRONACHARYA PG COLLEGE OF EDUCATION, RAIT
(Where knowledge is created, not just communicated)

FACULTY DEVELOPMENT PROGRAMME FEEDBACK FORM

Afternoon Session: Faculty Capacity Building Programme – Ascent Advantage
Speaker: Asst. Prof. Rajesh Rana, HOD – BCA
Topic: *Optimum Use of Edumatica Software*

Name: Shalini Sharma
Venue: Seminar Hall
Date: 19/05/2025

1. What were the key features of Edumatica software highlighted in this session?

How to add teacher, student in Edumatica, lesson plan, manage students, mark sheet, internal assessment.

2. Would you encourage your institution to adopt Edumatica for academic operations? Why or why not?

Yes, it enchance efficiency in work and also help to compile and save data for future use.

3. How do you rate this session in terms of usefulness and practical applicability?
(On a scale of 1 to 5, 1 being the lowest): 5

4. Would you need additional training or support to effectively use Edumatica? If so, on what areas?

Yes.

5. Suggestions for improving the technical session:
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