



Estd. 2008

DRONACHARYA POST GRADUATE COLLEGE OF EDUCATION

Rail, Kangra (H.P.) 176208

Affiliated to HP University, Shimla 'NAAC' Accredited-Grade 'B'
Recognized by UGC under Section 2 (f) of UGC Act, 1956
Mob: 94180-38736, 98162-70645, Tels: 8679500456 Fax: 01892-237856
Website: <http://www.dccou.in> Email: dronacharyshp@gmail.com



Ref. No. DCE/IQAC

Dated 21-5-2022

DRONACHARYA PG COLLEGE OF EDUCATION, RAIT,
KANGRA (H.P.)

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF IQAC MEETING-4

Session: 2021-22

Date/Time

21st May, 2022 / 11:00 AM - 12:30PM

Venue

IQAC Room

Members Present

Chairperson

Management Representatives

IQAC Coordinator

Administrative Representatives

Teachers

Training and Placement Officer

Student Members

PTA President

Alumni Representative

Employer/Industrialists/stakeholder

Academic Expert

Dr. Farveen Kumar Sharma, Principal

Sh. G.S. Pathania, Managing Director

Sh. B.S. Pathania, Executive Director

Ms. Anita Chandol, Coordinator

Mr. Anish Koria, Asst. Coordinator

Mr. Sumit Sharma, HOD B.Ed.

Mr. Rajesh Singh Rana, HOD BCA

Mr. Mukesh Kumar, HOD BBA

Mr. Ashwani Kumar Sharma, Office Supdt.

Mr. Sunil Pathania, Librarian

Dr. Ashwani Kumar, Assistant Professor

Sh. Sachin Purotra, Assistant Professor

Ms. Indu Sharma, Assistant Professor

Dr. Kamika Kapoor, Assistant Professor

Sh. Abhishek Sharma, Assistant Professor

Mrs. Meghna Pathania

Mr. Mukul Pathania(2700)

Miss Pridhi(2810)

Sh. Dev Prasad Sharma

Sh. Sachin Guleria

Sh. Rakesh Katoch, Director, New Era School, Chatri

Dr. Yoginder Verma, Former Vice-Chancellor Central
University, Himachal Pradesh. (Academic Expert)

Agenda

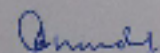
1. Review on previous meeting agenda points
2. Youth empowerment Programme
3. Analysis report of students' feedback and exit questionnaire
4. Feedback analysis report of school internship
5. Celebration of World environment day and International Yoga day
6. Remedial teaching and enrichment programme
7. Capacity Building Programme
8. Submission of AQAR to College Management/Development committee

Minutes

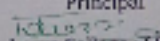
IQAC Assistant Coordinator, Sh. Anish Kuria welcomed all stakeholders present there in the meeting. He briefed the members about the importance of IQAC and NAAC accreditation process. With his enlightening words, he requested IQAC coordinator Ms. Anita Chandel to continue with the proceedings of the meeting.

1.	All IQAC members were briefed with the last meeting action taken report. All the agenda points were resolved and different events were organized in a well planned manner.
2.	Training and development officer of the college, Mr. Anish Kuria was requested to initiate youth empowerment programme 'SASHKAT' having focus on different domains by considering the future perspectives.
3.	The Convener of Feedback committee, Dr. Ashwani Kumar was requested to complete the analysis report on teachers' feedback as well as exit questionnaire before the commencement of the next semester.
4.	Dr. Ashwani Kumar was also requested to submit the analysis report of school heads, teachers, school teachers, pupil-teachers and supervisors of internship schools to college principal.
5.	The convener of Environment club, Mr. Abhishek Sharma was requested to schedule meeting with club members and plan the activities and awareness campaign and after that discuss with the principal of the college. Dr. Kanika Kapoor, Convener of Sanjeevani club was requested to take initiation for 27 days virtual yoga shivir to be organized from 26 th May to 21 st June, 2021. She was asked for club meeting to decide the timing of the session and programme layout.
6.	HOD B.Ed, Sh. Sunil Sharma was requested to conduct meeting with examination committee to identify weak learners and college toppers to prepare a schedule for remedial teaching and enrichment programme. He was requested to prepare the time table for the same.
7.	It was decided by all members that a capacity building programme on IQAC, Assessment and Accreditation will be organized in the month of August, 2022 to familiarise all faculty members about the accreditation process.
8.	It was decided that AQAR for the session 2021-22 has to be completed within two months till July, 2022 and finalized report is to be submitted to college management/development committee in the month of August, 2022.

The meeting was concluded by IQAC Coordinator Ms. Anita Chandel and vote of thanks was proposed by the Assistant Coordinator IQAC, Sh. Anish Kuria.


Ms. Anita Chandel

Coordinator, IQAC

Principal

Dronacharya College of Education, Rait
Pratapgarh
Dronacharya College of Education
Bali (Kangra) H. P. - 178208



Estd. 2006

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Ref. No. D.C.E./IQAC

Dated. 23-8-2021

DRONACHARYA PG COLLEGE OF EDUCATION, RAIT,
KANGRA (H.P.)

INTERNAL QUALITY ASSURANCE CELL
MINUTES OF IQAC MEETING-1

Session: 2021-22

Date/Time

23rd August, 2021/ 10:30AM - 12:30PM

Venue

Principal Office

Members Present

Chairperson

Management Representatives

IQAC Coordinator

Administrative Representatives

Teachers

Training and Placement Officer

PTA President

Alumni Representative

Employer/Industrialists/stakeholder

Leave of Absence

Agenda

1. Action taken briefing on the previous agenda points
2. Micro wise skill in teaching competition for B.Ed. 2nd year students
3. Celebration of International girl child day
4. Club/Committee Audit Strategy
5. Schedule of Re-House Examination(B.Ed. 1st year)
6. B.Ed. 2nd year Internship schedule as per H.P. University direction

Dr. B.S. Bagh, Principal

Sh. G.S. Pathania, Managing Director

Sh. B.S. Pathania, Executive Director

Ms. Anita Chandel, Coordinator

Mr. Anish Korla, Asst. Coordinator

Mr. Sumit Sharma, HDD B.Ed.

Mr. Rajesh Singh Rana, HOD BCA

Mr. Mukesh Kumar, HDD BBA

Mr. Ashwani Kumar Sharma, Office Supdt.

Mr. Sumit Pathania, Librarian

Dr. Ashwani Kumar, Assistant Professor

Sh. Sachin Pagotra, Assistant Professor

Ms. Indu Sharma, Assistant Professor

Dr. Kanika Kapoor, Assistant Professor

Sh. Abhishek Sharma, Assistant Professor

Mrs. Meghna Pathania

Sh. Dev Prasad Sharma

Sh. Sachin Guleria

Sh. Rakesh Katoch, Director, New Era School, Chattri

Dr. Yoginder Verma, Former Vice-Chancellor Central

University, Himachal Pradesh. (Academic Expert)

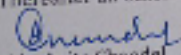
Minutes

The first IQAC meeting for the session 2021-22 was commenced with the formal welcome of all the dignitaries and members present there in the meeting by IQAC Coordinator, Ms. Anita Chandel. The IQAC meeting agenda points were introduced to all before commencing the meeting. Before discussing the agenda points of the meeting, a review on the previous meeting agenda points was done. All the agenda points of previous meeting were resolved except one agenda point i.e. internal academic audit.

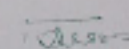
1.	Action taken report on the previous meeting agenda points was presented by the Assist. Coordinator IQAC, Sh. Anish Korla and appealed for the constitution of the Internal Academic Audit team to improve the academic quality in the institution. He requested IQAC Chairperson, Dr. B.S. Bagh to constitute a team for the Internal Academic Audit by including experienced members to be part of the team.
2.	HOD B.Ed. department, Sh. Sumit Sharma was requested to finalize the date for the skill in teaching competition by conducting a meeting with block teaching committee of the college, frame rules for participants and make all necessary arrangements as required for the event.
3.	Sh. Sumit Sharma, HOD B.Ed. was requested to conduct a meeting with Women's cell of the college to give intimation about the celebration of International girl child day and finalize the activities to be organized on that day.
4.	For the club/committee audit of the college, senior faculty members of IQAC will take initiative to prepare criteria to ensure the appropriate functioning of all the clubs/committees of the college through this audit.
5.	HOD B.Ed., Sh. Sumit Sharma was requested to inform the Examination committees about the conduction of re-house examination and timely sharing of date sheet along with the list of students who have to again appear in the exam.
6.	In context to phase 1 & 2 B.Ed. Internship, Sh. Sumit Sharma, HOD B.Ed. was exhorted to confirm the internship schedule from Himachal Pradesh University, Shimla and convey the message to internship committee for its conduction.

The minutes of the meeting were concluded by IQAC Coordinator Ms. Anita Chandel and meeting was ended with vote of thanks.

Thereafter all other agenda points of the meeting was discussed sequentially in the meeting.


Ms. Anita Chandel

Coordinator, IQAC


Principal
Deonacharya College of Education, Rait
Deonacharya College of Education
Rait (Kangra) H.P. - 176208



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Ref. No. BCE/ISAC

Dated 25-11-2021

DRONACHARYA PG COLLEGE OF EDUCATION, RAIT,
KANGRA (H.P.)

INTERNAL QUALITY ASSURANCE CELL
MINUTES OF IQAC MEETING-1

Session: 2021 -22

Date/Time

25th November, 2021/ 11:15AM - 01:15PM

Venue

Language lab

Members Present

Chairperson

Management Representatives

IQAC Coordinator

Administrative Representatives

Teachers

Training and Placement Officer

Student Members

PTA President

Alumni Representative

Academic Expert

Leave of Absence

Agenda

1. Action taken report on the previous agenda points
2. Celebration of World Aids Day
3. Observance of Gita Jayanti
4. Admission strategy and B.Ed. Inaugural for the session 2021-23
5. Alumni meet
6. Commencement of B.Ed.(1st year) House Examination
7. Feedback from second year students

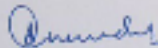
Dr. B.S. Bagh, Principal
Sh. G.S. Pathania, Managing Director
Sh. B.S. Pathania, Executive Director
Ms. Anika Chandel, Coordinator
Mr. Anish Kaula, Asst. Coordinator
Mr. Sumit Sharma, HOD B.Ed.
Mr. Rajesh Singh Rana, HOD BCA
Mr. Mukesh Kumar, HOD BBA
Mr. Ashwani Kumar Sharma, Office Supdt.
Mr. Sunil Pathania, Librarian
Dr. Ashwani Kumar, Assistant Professor
Sh. Sachin Tyagrah, Assistant Professor
Ms. Indu Sharma, Assistant Professor
Dr. Kanika Kapoor, Assistant Professor
Sh. Abhishek Sharma, Assistant Professor
Mrs. Megha Pathania
Mr. Malvi Pathania(2700)
Miss Prithvi(2810)
Sh. Dev Prasad Sharma
Sh. Sachin Galerla
Dr. Yoginder Verma, Former Vice-Chancellor Central University, Himachal Pradesh.
Sh. Rakesh Katoch, Director, New Era School, Chattri
Employer/Industrialists/stockholder

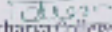
Minutes

The second IQAC meeting was started with the warm welcome, proposed by Asst. Coordinator IQAC, Sh. Anish Korla. He firstly discussed previous meeting resolutions and appreciated the efforts of faculty members. He requested IQAC Coordinator, Ms. Anita Chandel to continue with the proceedings of the meeting.

1.	IQAC Coordinator, Ms. Anita Chandel presented the action taken report of the previous agenda points and congratulated the faculty members for taking the quality initiatives during the session.
2.	Sh. Sumit Sharma, HOD B.Ed. was requested to conduct meeting with Red Ribbon club to plan out the celebration of World Aids day and inform faculty members and students well in time about the activities to be organized by the concerned club.
3.	Dean Academics, Dr. Parveen Kumar Sharma was requested to schedule meeting with HODs of all departments to discuss the celebration of Gita Jayanti Mahotasav on 14 th December, 2021 and make necessary arrangements for the event.
4.	It was requested to the convener of Admission committee Sh. Sumit Sharma to conduct meeting with the members in order to plan strategy for the coming session and discuss the same with college principal. It was also requested to suggest tentative dates for inaugural function of the session 2021-23.
5.	Dr. Parveen Kumar Sharma, Dean Academics was requested to finalize the date for Alumni after having interaction with all HoDs and inform pass out students regarding the same.
6.	HOD B.Ed., Sh. Sumit Sharma was requested to convey message to examination committee regarding fixing the dates of B.Ed. 1 st year house exams in the last week of December, 2021 and circulate the date sheet to all faculty members and students well in time.
7.	The convener of feedback committee Dr. Ashwani Kumar was requested to prepare a roster for second year students' feedback as per the availability of ICT lab and put notice timely to intimate the students.

At the end, the minutes of the meeting was recapitulated by Sh. Anish Korla, Assistant coordinator IQAC and was proceeded by Vote of thanks.


Ms. Anita Chandel
Coordinator, IQAC

Principal

Brahmacharya College of Education, Raib
Principal,
Brahmacharya College of Education
Bale (Karnataka) H. P. - 178308



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Ref. No. DCE/IQAC

Dated. 22-02-2022

DRONACHARYA PG COLLEGE OF EDUCATION,
RAIT, KANGRA (H.P.)
INTERNAL QUALITY ASSURANCE CELL

MINUTES OF IQAC MEETING-3

Session: 2021-22

Date/Time

22nd February, 2022 / 02:20 PM - 03:50PM

Venue

Language lab.

Members Present

Chairperson

Management Representatives

IQAC Coordinator

Administrative Representatives

Teachers

Training and Placement Officer

Student Members

PTA President

Alumni Representative

Employer/Industrialists/stakeholder

Academic Expert

Agenda

1. Briefing of Previous agenda points
2. Guest talk on "Intellectual Property Right"
3. Fresher's party for new B.Ed. entrants
4. Celebration of International Women day
5. Skill in teaching competition
6. Faculty development programme
7. Commencement of Students Holistic Appraisal Recharge Programme
8. Initiative for Students' Seminar

Dr. Farveen Kumar Sharma, Principal

Sh. G.S. Pathania, Managing Director

Sh. D.S. Pathania, Executive Director

Ms. Anita Chandel, Coordinator

Mr. Anish Korla, Asst. Coordinator

Mr. Sumit Sharma, HOD B.Ed

Mr. Rajesh Singh Rana, HOD BCA

Mr. Mukesh Kumar, HOD BBA

Mr. Ashwani Kumar Sharma, Office Supdt.

Mr. Sunil Pathania, Librarian

Dr. Ashwani Kumar, Assistant Professor

Sh. Sachin Pagrotra, Assistant Professor

Ms. Indu Sharma, Assistant Professor

Dr. Kanika Kapoor, Assistant Professor

Sh. Abhishek Sharma, Assistant Professor

Mrs. Meghna Pathania

Mr. Mukul Pathania (Z700)

Miss Pridhi (Z810)

Sh. Dev Prasad Sharma

Sh. Sachin Guleria

Sh. Rakesh Katoch, Director, New Era School, Chattri

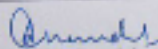
Dr. Yoginder Verma, Former Vice-Chancellor Central


University, Himachal Pradesh. (Academic Expert)

Minutes

In the introductory speech, IQAC Coordinator Dr. Anita Chandel presented Welcome address and in her remarks she requested all to have team work for enhancing the quality culture in the institution. She read out the agenda points of the meeting and appealed all to give suggestive measures for the betterment of the institution. Afterwards she requested Asst. coordinator Sh. Anish Korla to continue with the agenda points of the meeting.

1.	IQAC Coordinator Ms. Anita Chandel briefed all about the previous agenda points and read out the action taken report in the meeting.
2.	Convener of Research and Extension committee, Dr. Ashwani Kumar was requested to finalize the date and time of the guest talk on 'Intellectual Property Right' by collaborating with Sh. Sumit Sharma and make necessary arrangements accordingly.
3.	HOD B.Ed., Sh. Sumit Sharma was requested to finalize the date of B.Ed. Fresher's party after conducting meeting with B.Ed. faculty members and deputy teacher coordinator of the event along with the student coordinators.
4.	Sh. Sumit Sharma, HOD B.Ed. was requested to discuss the celebration of International Women day with Women cell of the college, schedule the activities to be organized and decide the Chief guest of the event.
5.	It was decided that skill in teaching competition should be organized micro-wise and resource persons should be from other teacher education institutions. Sumit Sharma was requested to convene a meeting with Block teaching committee and give them necessary directions.
6.	A faculty development programme on "Psychological assessment tools and skills enhancement for professional transformation" will be organized in the month of April, 2022 as per the feasibility in annual calendar.
7.	All IQAC members were requested to decide the date for Students Holistic Appraisal Recharge programme (SHARP) and nominate one coordinator among faculty members.
8.	Research and Extension committee was requested to plan out a students' seminar in the month of May and decide the theme as well as sub themes of the seminar.
The meeting was concluded by IQAC Coordinator Sh. Anish Korla and after that Vote of thanks was proposed.	


Ms. Anita Chandel
Coordinator, IQAC

Principal

Dronacharya College of Education, Rait
Principal,
Dronacharya College of Education
Rait (Kangra) H. P. - 176208