

DRONACHARYA PG COLLEGE OF EDUCATION,RAIT

FACULTY DEVELOPMENT PROGRAMME- AGARSAR-

Faculty Development Programme AGARSAR (Webinar series) organised by Dronacharya Internal quality assurance cell ,Dronacharya PG College of Education ,Rait commenced on an auspicious occasion of Buddha Purnima today at 11:45 am on Zoom app .

OBJECTIVES

FDP- AGARSAR is an initiative to enrich and build capacity of faculty members/Staff of B.Ed./BBA/ BCA/DCCD during Covid-19 Lock down from **7th May,2020** to 19th May 2020.

The inaugural webinar series was lead by Executive Director,Mr.B.S Pathania (Resource Speaker). He enlightened faculty and staff on 'Self Awakening: Awakening the leader with in'.

He exhorted all to give best to the profession of teaching.He focused on the power of awakening one's inner self to realize one's true potential.He asserted that strong will and determination plays pivotal role in fulfilling the inner pledge. He urged all to harness the power of mind and intellect. He stressed the need for self commitment and competition with in ourselves to realize one's full potential and powers.

DURATION : 07th May, to 19th May,2020

PARTICIPANTS: Faculty members of B.Ed./M.Ed./BCA and BBA

BRIEF REPORT

Date 8 May ,2020

Topic: Power of Positive Communication: A personal Empowerment tool

Resource Speaker: Asst.Prof .Anish Korla

Asst Prof.initiated his speech by quoting Mahatmtma Gandhi's famous words 'Be the change that you want to see in the world'.He cited various communication roadblocks .He also focussed on communication barriers in the classroom .He shared tools for powerful and effective communication .He stressed the need to enhance words,vocabulary and pronunciation in day to day conversation.He asserted that postive attitude is the key for positive communication. He exhorted all the faculty members to practise active listening , open-mindedness,clarity, emotional intelligence to harness the power of positive communication .

Asst.Prof .Nidhi Sharma(**Smart classroom Trend in ICT 09 May 2020 *Topic: Smart Classroom Trends in ICT***

1) Discussed about what is ICT.

2) Also explain the concept of Smart Classrooms

3) Discussed its benefits of Smart Classrooms to the education sector and as well as overall benefits.

4) In the features and benefits, the points discussed were :

- Enhanced Learning Experience
- Interactive Learning Experience
- Easy Access to Online Resources
- Follows Go Green Concept
- Time Saving Technology
- Increased Productivity
- Smart Boards are fun

5) Few Drawbacks are also discussed

Asst.Prof.Bharti Choudhary (**Ethics and values in teacher education**)- **09 May,2020**

Ethics and values are the necessary part of a human being. It is very difficult to serve this society to the lack of knowledge of ethics and value. Ethics and values are interrupted differently in different situation. In teacher education the role of ethics and values are very important. these qualities tell us who to teach and behaves with our students, parents, community and colleagues. These values are also tell us what is good and bad for us. for a prosperous and respective life we should have to follow the

rule and reputation of ethics and value. so our life become happy and peaceful.

Asst.Prof.Mukesh Sharma -Date: 9 May ,2020 (**Develop system not goals**)

The resource Speaker stressed that in order to succeed in life ,a person must work towards developing constructive habits as well as skills. He added that goal set the direction but systems in place help us achieve the goal. He asserted that to improve one's habit we must work on the strategy of " Aggregation of marginal gains".It states that if one starts to improve 1% of every part of task ,the person will get 37% improvement at the end of the year.He stated that

one can develop good habits into two ways :

1. Intention based habits
2. Outcome based habits

In the end he focused on intention of a person to work hard in small steps to bring improvement on a large scale.

Dr.Kanika Kapoor (Yoga meditation for health, happiness and success- 11May,2020

Yoga is a group of physical, mental and spiritual practices or disciplines. Yoga consists large number of postures for Asanas. Yoga and meditation is very much beneficial for children, adults and even aged people. It increases the focus and concentration level of a person. It reduces stress

and anxiety. Yoga helps to keep the body physically fit and meditation helps the mind to keep physically fit. These both are the key for health, happiness and success.

Asst.Prof.Vitika Mahajan (**Use of GST in business and Accounting**) -11May,2020

Mr.Rajesh Rana -**Orientation on how to use Zoomapp.** He conducted a brief orientation on How to use Zoom app.He shared the steps of zoom app account ,settings ,scheduling the meeting and hosting.

Shilpa Sharma - Topic - **Positive psychology and positive attitude for values and excellence in life** -Date: 12 May ,2020.

Importance of positive attitude in life

A positive attitude can affect your life favorably in all areas. People with a positive outlook, view life, challenges, and the situations they go through, with confidence and are sure they can deal with them.

These people would not be stuck in a negative attitude of fear, lack of self-esteem and passivity. People with a positive attitude will not let failure or obstacles stand in their way, and will always try to find ways to overcome them.

A positive attitude is mental outlook of optimism and of expecting good things to happen. People who

possess this attitude are easier to get along with, are happy, and they spread joy around them.

A person with a positive state of mind does not dwell on the problems and difficulties of the past, and

Asst.Prof. Sharad Verma - Topic- **ICT based teacher education - A quality Initiative** Date: 12 May,2020

Information Communication and Technology is the initiative started by MHRD in December 2004 and revised in 2010 to provide opportunities to secondary stage students to mainly build their capacity on ICT skills and make them learn through computer aided learning process. Now days students are using digital devices to gain authentic information and teachers are also bound to transform the knowledge through interactive mediums which help the students a better understanding of concepts. ICT is also playing a vital role to build a healthy learning environment between learner and tutor

Dr. Parveen kumar Sharma (**Effective teaching skills for Quality teaching-learning process**)- 12 May,2020

Teaching is an art and a relationship which is established among the three focal points in education. The teacher, the student and the subject matter. Besides this,it is an important part of the process of education. It's special function is to impart knowledge not only of the 3R's.But also give knowledge about rights, responsibilities, relationship and recreation. Micro teaching originated in U.S.A and ushered in India in late 1970's. With the advancement of

age, many more skills have been added. Among these skills, stimulus variation skill of teaching is very important. Because every topic demands its use in full filling it's instructional objectives.

Objective: To familiarize Dronacharya College teachers about the stimulus variation skill of teaching.

Components: 1 Body Movements 2 Gestures 3 Change in voice 4 Focussing 5 Pupil Physical Participation 6 Pausing 7 Change in interaction 8 Audio- Visual switching.

Conclusion: This is the skill used to sustain attention and enhance interest for learning through various means.

Asst .Prof.Meenakshi Sharma. **(Incorporating life skills curriculum in teacher education colleges.)**- 13th May ,2020

A new age phenomenon has given birth in the education space called life skills, something we didn't experience while getting an education in our times. It changes the way education is imparted to our children and could be a holistic way of learning and development. Leading success by an individual in any field or occupation depends not only

upon the knowledge, intellect or talent but it is also affected by certain skills or abilities like communication power, problem-solving and decision- making abilities, team-work and leadership skills, empathy, management skills, self-awareness, interpersonal skills, negotiation skills,

assertiveness, ability to coping skills to deal with stress and emotions, and many more. The group of such skills together is known as life skills as they contribute most to live a quality, healthy, and happy life. Once mastered, life skills help a person in every facet and every sphere of his life and the teachers can prepare their children to master these skills.

Asst.Prof.Nomi Thapa (Power of communication for the competitive world and in the Institution.)- 13 May 2020

Communication is an integral part of our life, without it we would not survive. Verbal and non verbal communication begins at birth and ends at death. We need communication not only to transmit information and knowledge to one another but more importantly to relate to one another as human beings around the world in the context of relationship with family, organization and nations.

There are basically four powers of communication i.e Power of expressing yourself, Power of listening and responding, power of regulating attention and intention and last power is Power of understanding and responding to people in their style.

Various scholars have developed theories that established the relationship between need and COMMUNICATION and it is generally agreed that needs are driving force behind human behavior.

Maslow, a well known psychologist, distinguished a hierarchy of 5 basic level of need in 1954 from bottom towards upward. i.e Physiological need, safety need, love and belongingness, self

esteem and the highest level is self actualization need. He explained that there is a psychological relationship between communication and satisfaction of need and how our inner needs motivate us to communicate with each other as well as in professional settings, may reduce stress, promote wellness and therefore improve the overall quality of life.

Asst.Prof.Kritika Katoch- 13 May,2020- Why online teaching should be given equal importance as regular teaching?

Let me just explain first that why today I have chosen this topic. As we all know that we are under lockdown due to covid19 from last 2 months. And at this time we have realized the significance of online teaching.

First time we have realized that online teaching is as important as teaching in regular classes.

There are very few important points which we have realized that online teaching ia as important as regular teaching

Importance of internet:

The Internet has significantly changed how we communicate with one another as well as how we access, share and facilitate information.

Secondly, Increased flexibility of time:

Learning and teaching can occur at times that are more convenient and productive for both students and teachers. Students can work at their own pace within a given framework

Let us discuss here how online teaching help us:

Online learning develops digital literacy skills that are increasingly required in contemporary society and workplace environments .

On a qualitative level, learning in your online course will lead to new, different and more relevant outcomes. Online takes learning to a new qualitative level

You need to re-think the way you teach when you go online – not just moving your face-to-face teaching over to an online version, but re-designing the teaching to fit the requirements of online learners. Teaching well online has many of the same requirements as teaching well face-to-face: for instance, clear learning outcomes, assessments that test for the desired learning outcomes and differentiate between different levels of achievement, etc. However, there are also different requirements, because the context in which learners (and you as an instructor) are working will be different.

Parul Mahajan - **Effective guidance and counseling and career planning for the students** Date: 14 May ,2020

Proper guidance and counselling plays an important role to make successful career for the students.

Objective:-- is to give balance physical,psychological, emotional,social,spiritual growth and making self sufficient and independent. Career planning includes 5 steps----

1. Self awareness 2. Explore and Research

3. List down the career options 4. Decision making 5. Taking action and Evaluation.

Counselling helps to identify the problem and helps to bring a positive changes.

It should be done by assessing the psychology, collect information, set the goals based on strengths and weakness, use of tools to solve the problem, follow up should be done to check that the problem can be solve independently by the students. It helps to enrich ourself with positive attitude for every situation and grow with all success.

14-May,2020 **Income tax system in India-** Mrs.Kusum Pathania Name - Kusum Pathania

As we know that income tax is a direct tax means a tax that is directly paid to government on earned income. A person who pays tax is known as assessee and the income tax is charged on annual income . The administration of Income tax is done by CBDT (Central Board of Direct Tax) which exercise overall control over the Income tax department by issuing guidelines for various matters related to Income tax. The Income tax is charged on every income except "Agricultural Income".

Now there are 5 heads or sources of income for which income tax is earned as per income tax act 1961. These are

1. Income from salary- an employee working whether on government or private sector earns a income which is called salary.

2. Income under house property- means when you having building or land apartment thereto then you give it on lease of and the rent earned by owner is income under this head.

3. Income from business and profession- business means an economic activity carried for earning profit and profession means occupation requiring skills e.g lawyer , accountant, Doctors.

4. Income from capital gains- gains or profit earned by selling property like shares, mutual fund.

5. Income from other sources- Income not covered under these 4 heads are treated under this head.e.g income by lottery, income by game show, income by interest on saving / fd account in bank.

By adding all these 5 heads of Income we get Gross Total Income. But as per income tax laws there are some deduction which an assessee can get on this income so that taxable income can be find out.

Deduction are:

1. Under section 80 c- wroth rs. 150000

2. Under section 80 ccd- a deduction of rs. 50000 for national pension scheme

3. Under section 80 d- a deduction for mediclaim.
4. Under section 80 g - a deduction for donations for NGO or Charity.
5. Under section 80 TTA- a deduction on saving bank interest worth rs. 10000

After claiming these deduction we get taxable income

How we save the tax burden.

1. Claim of official allowance e.g. HRA, DA, Education allowance, medical allowance.
2. By splitting income to family members.
3. By getting a standard deduction which is now increased 40000 to 50000
4. By investing income in agriculture sector because income earned from agriculture sector is exempted from tax.

14 May,2020 -**Impact of Covid-19 on higher education-**
Asst Prof.Ranjan Chaudhary

The covid-19 pandemic has significantly disturbed the higher education sector in India, which is a critical factor of a country's economic future. Schools and colleges are closed from the month March and there is no certainty when they will reopen.

This situation can be a ringing alarming bell mainly in private sector universities and colleges as they face major challenges during this lockdown period such as-

- Uncertainty over the exam cycle, slowdown in student internships and placements
- Lower fee collection that can create hurdles in managing the working capital.
- Student counselling and admission operations are also affected.
- Several institutions may pause faculty hiring plans for existing vacancies which in turn affect quality and excellence of courses.
- Due to closure, Structure of learning, teaching and assessment methodologies will be affected.

But in all this panic situation of lockdown period Technology plays a crucial role in the educational system and the demand for the current situation is this only. We can use technology solutions like Zoom, Big Blue Button and Google Classroom, whatsapp in this pandemic to deliver education to various students.

15-May,2020- Its not easy to boycott China as world thinking-Asst.Prof Rajnish

Topic - Its not easy to boycott China as world thinking - An Analysis

Analysis takes time and understanding of facts with knowledge of History. In this age of information student can get information but not easy for him to analyse the content. My attempt was to bring into notice analysis of boycotting China , which is not easy as world is thinking. Student should be familiarize with this technique in our College.

Objective :

- 1) Separate analysis with general news
- 2) To bring into light importance of Analysis
- 3) To make our student equipped with such techniques especially in age of social message.

Asst.Prof.Shikha Koundal (Role of teachers in inculcating values among students)-15 May 2020

15-May - **(Impact of lockdown on economy)**- Mr.Kartik Sud

How lockdown is affecting indian economy.

Indian economy is mixed economy in which public sector and public sector are co exist.

Two third of total population working in .agricultural sector. Measures we can take to boost economy are

1. We can provide income support by providing direct account benefit.

2. We can increase days of MNREGA scheme from 100 to 200

. Asst .Prof.Amit Sharma (**Issues and challenges related to technology use by the teachers and students**)-16 May,2020

Asst.Prof.Konica Pathania Topic: **Role of faculty development program for teachers 16 May,2020**

It has been long believed that the most important resource that any institution has its faculty members who teach students knowledge and skill and also play an important role in shaping the student's career. Even most schools recruited faculty members for their content and skills then after that we find faculty members sometimes being criticized for shortcomings in their teaching performances. So to overcome these shortcomings faculty development programs are designed and organised by institutions. The main aim of the faculty development programmes is to promote campus wide excellence in teaching which supports the professional development of new faculty members in their early careers and enhance students learning. It also provides opportunities for faculty to reflect on current knowledge about and practice of effective teaching and through dialogue, assessment and research.

Asst .Prof.Indu Sharma (**SWOT analysis of Covid-19 situation & its impact on education**-16 May,2020

SWOT Analysis of COVID-19 Situation and its impact on Education

Corona virus pandemic has shuttered educational institutions across the globe. Closure of schools, colleges and universities, shutdown the routine life of students and teachers. The situations throw many unexpected challenges to administrators, educators, teachers, parents and students. The situation has created the new normal. How to cope with the new normal is the question that everyone is now asking. It is good to carry out a SWOT. SWOT analysis is a strategic planning technique used to help identify strengths, weaknesses, opportunities, and threats of a situation.

The COVID-19 lockdown has enabled teachers to become creative. They can now create e-material such as YouTube videos and PPTs and share the links with their students and engage them during the lockdown period. Some teachers are using video conferencing facilities such as Zoom and BlueJeans Meetings for online teaching. Some educators use Google Meet. These video conference facilities have features such as one-click scheduling, screen sharing and collaboration, Cloud streaming and recording, and so on. E-learning promotes learner autonomy and enables students to acquire knowledge and skills without depending on teachers.

To summarize, education must continue. Students should keep learning. The lockdown period should be productive. Educators should think creatively and introduce innovative ways of learning. In a country where access to the Internet

and high-speed connectivity is a problem and the digital divide is an issue, it is important to address the challenges.

Asst.Prof.Sachin Pagrotra (**Research knowledge - Action research) a tool for improving quality in classrooms.**)-
18 May, 2020 - Not presented

Asst.Prof.Sumit Sharma - **Importance of Skill of reinforcement for teachers-** 18 May,2020 -

Students can learn through the social cues of their teachers as to what constitutes acceptable behavior. For example, if one student is praised for a desired behavior, other students also learn that this behavior is acceptable and that it will be praised. One important advantage of using positive reinforcement is that students actively enjoy being present and learning in the classroom.

Use of positive reinforcement leads to heightened enthusiasm in students – and even the teacher! Furthermore, it can allow accomplishment to be celebrated as a class. Positive reinforcement leads to a greater sense of community in the class.

Use of positive reinforcement is related to increased student attendance.

When positive reinforcement is used, students are more motivated

Asst .Prof.Anita Chandel-18 May,2020 **Topic: Skill of Probing Questions**

Teaching is a social act of influencing learners by the act of the teacher that leads to learning. The interaction between teacher and learners is the most important feature of the classroom. Whether helping learners to acquire basic skills or a better understanding to solve problems, or to engage in higher-order thinking such as evaluation, questions are crucial. Of course, questions may be asked by students as well as teachers: they are essential tools for both teaching and learning. Questioning skills are essential to good teaching. Teachers often use questions to ensure that students are attentive and engaged, and to assess students' understanding. Successful teaching is highly dependent on questioning. Questioning stimulates thinking of the students and gets the concepts clarified and hence has significant contribution to teaching and learning for all subjects. In a lesson, different types of questions, depending upon situation and purpose to be achieved, are used. Questions are used to help students recall certain facts, exercise their reasoning ability, and use their power of recognition and discrimination in enhancing their learning.

Probing questions require ability of teachers to search relevant questions that teacher asks to students in a class room. This can be done in five ways.

- i. Asking the pupil for more information.
- ii. Requiring the pupil to rationally justify his response.

- iii. Refocusing the pupils or class's attention on a related issue.
- iv. Prompting the pupil or giving him hints.
- v. Redirecting the question to other pupil.

.Asst .Prof.Abhishek Sharma (**Effective Behavior Management skills**)- 19 May 2020 Topic : Strategies to Develop Emotional intelligence

Emotional intelligence refers to the capability of a person to manage and control his or her emotions and possess the ability to control the emotions of others as well. In other words, they can influence the emotions of other people also. Emotional intelligence, or EQ, continues to be an increasingly popular skill to have in the professional world. Many may be wondering why emotional intelligence continues to increase in importance among peers in an evolving workplace. Simply put, emotional intelligence is not a trend. Major companies have compiled statistical proof that employees with emotional intelligence undoubtedly affect the bottom line. In fact, companies with employees that have high levels of emotional intelligence see major increases in total sales and productivity.

In a competitive workplace, developing your EQ skills is vital to your professional success.

Dr.Ashwani Chaudhary-**Importance of Varnavali**- 19 May,2020 (Not sent)

Asst.Prof.Nandkishore.- **Importance of Yoga and meditation** 19 May,2020 (Not sent)

.Asst.Prof.Poonam Manhas) **(No topic)** 20 May,2020-

Dr.Poonam Sharma - topic - **Language and Teaching'**
(Sent PDF file) (Not presented)

OUTCOMES

- The webinar series sensitized faculty members on the use of ZOOM app
- The webinar series laid the foundation stone for online teaching and learning transaction.
- Faculty members deliberated on the varied themes as presented in the webinar.