



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		DRONACHARYA COLLEGE OF EDUCATION, RAIT
Name of the head of the Institution		Dr. Bhupinder Singh Bagh
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01892237856
Mobile no.		9816270645
Registered Email		dronacharyahp@gmail.com
Alternate Email		gspathania7@gmail.com
Address		VPO- Rait, Tehsil-Shahpur , District-Kangra
City/Town		Rait
State/UT		Himachal pradesh
Pincode		176208

<b>2. Institutional Status</b>	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr. Parveen Kumar Sharma
Phone no/Alternate Phone no.	01892237856
Mobile no.	9418563328
Registered Email	parveen7sharma71@gmail.com
Alternate Email	gspathania7@gmail.com

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://dcedu.in/downloads/annual-quality-assurance-report-2015-16">http://dcedu.in/downloads/annual-quality-assurance-report-2015-16</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://dcedu.in/downloads/academic-calendar-2016-17">http://dcedu.in/downloads/academic-calendar-2016-17</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.32	2010	04-Sep-2010	03-Sep-2015

<b>6. Date of Establishment of IQAC</b>	28-Oct-2009
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Four day Rotary Youth	08-Jan-2017	200

Leadership Awards -2017	4	
Celebration of Geeta Jayanti Mahotsav	11-Dec-2016 1	200
International Yoga Day	21-Jun-2016 1	200
Celebration of World AIDS day	01-Dec-2016 1	200
Celebration of College	11-Mar-2016 1	500
Students Feedback on teachers	10-Jul-2017 1	200
Reconstitution of Parent Teachers Association	03-Dec-2016 1	30
One Day Inter-disciplinary Seminar	16-Nov-2016 1	200
Guest lectures and Inter disciplinary seminar	11-Feb-2017 1	200
A workshop on selection of research proposal.	12-Jul-2016 1	12
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Faculty development programme/Workshop Research paper presentation in national and international seminar by faculty State level College's Fest Annual Fest Navrang 2016 Alumni Meet Parent Teachers Association

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Celebration of International Women's Day:	Celebration of International Women's Day: Dronacharya Internal Complaint Committee organized a declamation and Best out of waste Competition to commemorate International Women's Day on 8 March, 2017.
World AIDS day	World AIDS day was celebrated on 01 Dec,2017. A rally, street play was undertaken by the members of Red ribbon Club. Messages on aids awareness were hung to spread the awareness of AIDS.
State level College's Fest Annual Fest Navrang -2016	State level College's Fest Annual Fest Navrang was organized on 11 March,2016
Alumni Meet	Alumni Meet: A "Reunion-2016" (Reunion-yadein ek ehSaas 2016) was organised on 28th Oct. 2016
Reconstitution of Parent Teachers Association	Reconstitution of Parent Teachers Association was held on 3rd December 2016. Mr. Seth Ram was elected as President of PTA
Blood Donation Camp	Blood Donation Camp in collaboration with Rotary Club Shahpur was organized on 17th March, 2017. In the camp, 50 volunteers donated blood.
. Inter disciplinary student Seminar .	Inter disciplinary student Seminar was organized on Theme "Strengthening of life skills: Youth Empowerment and Development" for B.Ed students on 16 Nov, 2016.
Research paper presentation in national and international seminar by faculty	Research paper presentation in national and international seminar by faculty
Students Feedback on teachers and Exit feedback	Students feed back on teachers and exit feedback was taken from B.Ed. final students
Workshop on 'Selection of research proposal'	Workshop on Selection of research proposal was organized on 12 July,2016.

[View File](#)

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td>COLLEGE MANAGEMENT COMMITTEE</td> <td>15-Dec-2017</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	COLLEGE MANAGEMENT COMMITTEE	15-Dec-2017
Name of Statutory Body	Meeting Date				
COLLEGE MANAGEMENT COMMITTEE	15-Dec-2017				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2017				
Date of Submission	18-May-2017				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Advanta Rapid MIS is a powerful and user friendly Software which helps us to easily manage our students, teachers, staff details. All the functions like student enquiries, admissions, attendance, registration, fees collection, timetable, library, examination are the current working modules. The Biometric system is also installed for maintaining the staff attendance.				

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our College is affiliated to Himachal Pradesh University, Shimla. The college follows curriculum designed by HPU Shimla. College Teaching Staff concern implements the curriculums and Maintains Students Lesson Plans, Submissions, Practice Teaching, tutorials and Internal Exams records which is further supervised by the Principal of the College. Use of ICT tools, student presentations, group discussions in classroom enriches the learning experiences. The implementation of curriculum is smoothly administered by the teachers at individual level. Teachers complete the curriculum within the stipulated time. The college organizes remedial classes for weak learners and the emphasis is given on the conceptual clarity of students. All teachers' record the daily activities and lectures conducted in their diary which is to be maintained on weekly basis. All the new students are oriented to the prescribed syllabus as well as college Club/committees in the beginning of the

academic year.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	B.Ed. (Education)	200
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback system developed by IQAC collects feedback through various means, i.e., Online, suggestion box, group meeting, meeting with student

representatives, etc. The feedback from stakeholders such as parents and alumni is gathered during their visit to our college for PTA Meeting and Alumni reunion. Feedback is collected from Teaching practice schools during internship and analysed for improvement in internship in schools. The feedback received on faculty members in the form of Online Form is analysed and one to one discussion with Principal is held for constructive improvement in teaching learning transaction.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MEd	MEd (Education)	50	20	11
BEd	BEd (Education)	200	250	200
No file uploaded.				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	197	11	21	9	30

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
30	30	59	6	1	Nil
<a href="#">View File of ICT Tools and resources</a>					
No file uploaded.					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, All the faculty members have been assigned micro groups where the micro-incharges undertake mentoring responsibility of a group of students. Guidance related to micro lesson plans, simulations final teaching practice is provided to students. Teacher micro-incharges act as mentors and guide students for academic, social and health related issues. Mentoring includes curricular, co-curricular, extra-curricular, sports and health and personality developmental aspects of the students. Guidance and Counselling Cell acts a support to mentors and help solves students' academic, social and health related problems by personal counselling as well as group discussion.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
208	30	1:7

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	41	Nil	Nil	2

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	Nil	4	21/06/2017	09/10/2017
BEd	Nil	4	21/06/2017	09/10/2017
No file uploaded.				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the HPU Shimla examination guidelines our college conduct semester ending exams. The college also conducts class tests/unit tests and house tests to evaluate students. Evaluated Answer scripts are shown to the students and remedial classes for weak students are undertaken.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar of Examination prepared by Himachal Pradesh University, SHIMLA well in advance and institution follows it. The link is:  
<http://hpuniv.ac.in/university-detail/examination/datesheet>

## 2.6 – Student Performance and Learning Outcomes

### 2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://exams.hpshimla.in/>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	MEd	MEd (Education)	11	11	100



Nil	BEd	BEd (Education)	197	197	100
No file uploaded.					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://dcedu.in/downloads/students-feedback-session-2016-17>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	2	Nil
International	Education	11	3.15

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
E- Services Education rural area	Ashwani Kumar	International	2016	Null	UGC	Null
Role of Higher Education in NAAC	Ashwani Kumar	International	2016	Null	UGC	Null
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
One week health Awareness program	Rotary and Rotaract	3	300
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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**No Data Entered/Not Applicable !!!**

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Rotary Youth Leadership Awards -2017	Rotary Club Shahpur	RYLA	5	200
Swachhta Abhiyan:	Environment Club Dronacharya	Swachhta Abhiyan	15	200
Universal Brotherhood Day	Dronacharya Sanjeevni Club	Universal Brotherhood Day	2	120

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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
M.Ed Dissertation Work	Data Collection	Govt. Schools	17/08/2016	29/12/2016	11
Teaching Internship	Internship Program For B.Ed	Govt. Schools	01/08/2016	30/11/2016	197
Teaching Internship	Internship Program For B.Ed	Govt. Schools	02/05/2016	31/05/2016	197

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			

No file uploaded.

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3000000	2884941

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing

[View File](#)

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Advanta Rapid	Partially	ERP(5.6.11)	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7361	1105110	139	26805	7500	1131915
Reference Books	1878	449115	60	28860	1938	477975
Journals	23	8000	Nill	Nill	23	8000
CD & Video	163	1312	Nill	Nill	163	1312

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			

No file uploaded.

### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	50	40	0	6	0	1	3	30	0
Added	0	0	0	0	0	0	0	0	0
Total	50	40	0	6	0	1	3	30	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2000000	1900941	1000000	918000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing Physical, Academic and Sports facilities are maintained by the college itself. The college management has all necessary provisions and facilities. The college premise is used only for the academic and other activities meant for B.Ed students.

<http://dcedu.in/mandatory-disclosure>

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Ocean Society	10	105220
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
-------------------------------------------	------------------------	-----------------------------	-------------------

Quality enhancement in teaching learning process	11/02/2017	207	College
Health and Mind Management	11/01/2017	197	College
Youth Empowerment and Development	16/11/2016	197	College
Inter-disciplinary Seminar	07/02/2016	197	College
Life Skills Training	18/01/2016	190	College
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	Disha -Career Guidance and Counselling	50	100	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
8	8	1

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
4	30	15	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	118	B.A, B.Sc, B.Com	B.Ed.	CUHP, Govt. College, Dhar mshala, DAV	M.A, M.Sc, M.Com, M.Ed.

College

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items

Number of students selected/ qualifying

No Data Entered/Not Applicable !!!

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity

Level

Number of Participants

Annual Fest

Inter-College

385

[View File](#)

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year

Name of the award/medal

National/ Internaional

Number of awards for Sports

Number of awards for Cultural

Student ID number

Name of the student

No Data Entered/Not Applicable !!!

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college has various clubs that provide students' an opportunity to discover and develop leadership skills, to make a positive contribution to co-curricular campus life, and to develop socialization skills with fellow students. The clubs in the college are diverse and create avenues for increased learning and community spirit. The following are the clubs of the college: Environment Club/Red Ribbon Club/Rover and Rangers Club/Rotaract Club/Manthan Club/SWAT Club/Sang Bequest Club/Sanjeevani Club. College has constituted different committees for the transaction of academic , administrative and managerial tasks. Such as Admission Committee, Research and Extension Committee , IQAC, Cultural Committee, SCA, Anti-Ragging Committee, College Management Committee. The activities of the committees are planned before the start of new session. Cultural Committees festival give exemplary opportunities for students build confidence and exhibit their latent talents. Students participated in inter College group dance, solo dance, skit, solo song, triplet song, medley and in sporting events such as chess, volleyball and basketball. Student Council has been framed and it is part of decision making process in academic excellence in the college.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

Our College has constituted DRONACHARYA ALUMNI ASSOCIATION, RAIT. Aims and Objectives of the Association are: • To promote and foster mutually beneficial interaction between the Alumni and the present students of the Dronacharya P.G. College of Education and between the Alumni themselves. • To encourage the formation of Chapters as a means to increase participation of Alumni. • To enable the alumni to participate in activities that would contribute to the

general development of the college • To arrange and collect funds for the development of the college. • To encourage the Alumni to take an active and abiding interest in the work and progress of the Institute so as to contribute towards enhancement of the social utility of their Alma Mater. • To organize and establish scholarship funds to help the needy and deserving students. • To Institute prizes and awards for outstanding project work, research papers or other professional activity by the students of the Institute also to suitably recognize outstanding social and community service by the Alumni and the students. • To undertake to organize activities of a civic or charitable nature as also to increase public awareness of the role of technology in value addition in the economic and social development of the nation. • To invest and deal with the funds and moneys of the Association. • To take advantage of developing technologies like the internet in achieving the aims and objects of the Association. • arrange get together of the alumni and social/cultural functions of the alumni • raise various endowment funds and award stipends out of it to the deserving students on need-cum-merit basis • establish a link with the Dronacharya alumni and enroll them as members

5.4.2 – No. of enrolled Alumni:

22

5.4.3 – Alumni contribution during the year (in Rupees) :

21500

5.4.4 – Meetings/activities organized by Alumni Association :

2

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The head of the institution communicates with the administrative staff on regular basis and in a transparent manner. There is delegation of power and responsibility to the staff. There is effective time management and resource allocation, mobilisation and utilization. Administrative officer monitors and reviews the work allotted to the administrative staff and ensures proper communication at all levels. The sound financial management is practiced through effective utilization of funds for the allotted purposes. The financial management is reviewed by the Managing Director/ Executive Director on day-to-day basis. Internal audit and concurrent audit of all financial transactions is done by experts to prevent the wastage and misuse of resources. Further, care is taken that all financial constraints are removed and that the financial management is of very high standard.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### **6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum is prepared by the Himachal Pradesh University, Shimla. The college has prepared an updated module on Teacher Eligibility



	<p>Test.Seminars,Workshops and Guest talks on Statistical Analysis,Sampling, Experimental Designs and dissertation report writing and latest educational issues are held in the college from time to time.</p>
Teaching and Learning	<p>1.SMART Lab facilitates teaching learning through ICT. 2. Powerpoint Presentation is used by the faculty and students. 3.Presentations,Seminars , Guest Lectures and Students' seminars enrich students. 4. Personality Development Programme and Teacher EligibilityTest/National Eligibility Test training programs. 5. Microsoft Word,Excel and Educational online sites are used by the faculty as well as students. 6.Conducting of Psychological tests 7.Observation of peer-teaching and feedback 8.Teaching through Micro-lessons and practice of simulation and practice teaching in schools</p>
Examination and Evaluation	<p>20 marks (Internal Assessment) is evaluated by the college and the rest 80 is evaluated by the University conducted examination. House tests,Unit tests, Class tests and innovative methods such as Viva Voce, Presentations are used for evaluation by the college. Remedial classes are undertaken for slow and weak learners.</p>
Research and Development	<p>A workshop on how to select research proposal was conducted by Dr. B.S Bagh on 12 July, 2016. One Day Inter-disciplinary Seminar for students was organized on Theme Role of Information Communication Technology in Promoting Quality Education on 07 February, 2016 Faculty participated in different national/international seminars and published paper in research articles.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>To cater the academic demands of students, the college has a rich library equipped with more than 13,000 books. The library is enriched regularly with latest editions of books, magazines, journals to enable students to get up to date information on varied topics. There are more than 25 educational and Research Journals, 18 magazines along with 7 daily Newspapers in the library. It has a vast treasure of Encyclopedias, Educational CDs DVDs. The library service is catalogued and a reprographic machine is installed. To</p>

meet the requirements of needy students the college has started a book bank. New and latest reading material is made available to the students. All library records and students details have been computerized through ADVANTA software. The college has a Wi-Fi campus with 24- hrs internet broad band facility. The Computer lab provides numerous computing facilities for its students faculty and staff .The computer lab has more than 65 computers with latest operating systems and latest software. The student can work independently on Power point, Excel spread sheet, Surf the net and create their own programs or projects. Faculty incorporates practical methods by using latest LCD Multimedia Projectors.

Human Resource Management

Planning of academic calendar and extracurricular activities is done well in advance , various colleg committies work together to accomplish institutional activities. Student participation in decision making and college activities is ensured by the committee and the clubs in advance. Faculty participates in orientation programs, trainings, workshops, expert meets, seminars and conferences for their further development and for strengthening their skills.

Industry Interaction / Collaboration

College conducts internship for BED students in govt. schools for students to enhance their teaching skills. Simulation and block teaching practice prepares them for the teaching profession. Guest Lectures of renowned speakers and seminars/workshops on relevant themes are organized time to time to give Industry exposure. Career Guidance Talks and Mock Interviews are being conducted to make them industry ready.

Admission of Students

The Admission process is conducted,monitored and implemented centrally by Himachal Pradesh University, Shimla and Admission Committee of the college follows the guidelines of the university.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	ADVANTA Software is used to record data during Students admission

Finance and Accounts	Financial Accounting software is used for maintaining accounts.
Administration	Important decisions are conveyed to concerned stakeholders through emails, WhatsApp and are also displayed on the college website and notice boards.
Examination	Examination Forms are filled online by the students in the college. The information related to University Exam schedule and results are displayed on the college website and whatsapp group of all the micro groups. The attendance of the students an fine list is also shared in the website and whatsapp group. .

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	A faculty Self-Analysis o rientation programme	Nill	12/11/2016	12/11/2016	20	Nill
2016	A workshop on Health and Mind Management	Nill	11/01/2017	11/01/2017	21	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
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A workshop on Health and Mind Management	21	11/01/2017	11/01/2017	01
A faculty Self- Analysis orientation programme	20	12/11/2016	12/11/2016	01
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	17	Nill	17

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employer Provident Facility, Accidental Insurance	EPF and accidental Insurance	Scholarships for weak students and Cash award to meritorious students

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The head of the institution communicates with the administrative staff on regular basis and in a transparent manner. There is delegation of power and responsibility to the staff. There is effective time management and resource allocation, mobilisation and utilization. Administrative officer a monitors and reviews the work allotted to the administrative staff and ensures proper communication at all levels. The sound financial management is practiced through effective utilization of funds for the allotted purposes. The financial management is reviewed by the Managing Director/ Executive Director on day-to-day basis. Internal audit and concurrent audit of all financial transactions is done by experts to prevent the wastage and misuse of resources. Further, care is taken that all financial constraints are removed and that the financial management is of very high standard

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nill	Yes	IQAC
Administrative	No	Nill	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA members are invited for PTA meeting and are apprised of their ward's performance in the college activities. PTA members are invited in important programmes such as NAVRANG Fest, Community welfare activities. The suggestions of PTA is incorporated for quality improvement.

6.5.3 – Development programmes for support staff (at least three)

Training programmes in Computer literacy such as MSWord, Excel ,Communication skills and Etiquette workshops for support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Focus on Action Research and Research Initiative. Short -term Value Added courses Faculty Development programme and empowerment session for the students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	One Day in ter-disciplinary student Seminar	16/11/2017	16/11/2016	16/11/2016	22
2017	A workshop on Health and Mind Management	11/01/2017	11/01/2017	11/01/2017	180
2017	One Day in ter-disciplinary student led discourse/interaction	11/02/2017	11/02/2017	11/02/2017	197

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Save trees, Save Girls Campaign	07/08/2016	07/08/2016	100	22
International	08/03/2017	08/03/2017	130	12

Women's Day:

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Celebration of Energy Conservation Week in the college, World water day, Bal Swacchta Abhiyan, Tree Plantation drive in association with SBI, Cleanliness drives week undertaken by the Environment Club.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	08/01/2017	04	Rotary Youth Leadership Awards -2017	youth leadership	134
2017	1	1	01/01/2018	01	World AIDS	Aids Awareness01	197
2016	1	1	03/12/2016	01	PTA	Parents Teacher association	50
2016	1	1	11/12/2016	01	Gita Jayanti	value education	197

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students is mentioned in the college prospectus	01/05/2016	The code of conduct for students is published in college prospectus on Page 55. The code of conduct on Anti ragging in the college is also mentioned in the page 55 of the college prospectus. Code of the conduct, anti ragging guidelines and general rules related to college is made aware to the

		students during the start of the new session .Discipline and Anti Ragging committee of the college addresses any disciplinary complaints and take appropriate corrective measures
Code of conduct for teaching staff	01/05/2016	Teachers of the college are governed by college rules and Code of conduct for the faculty is well enunciated in the colle's vision and mission and objectives of the college mentioned in college's website and prospectus .Teachers are administered oath on teachers day to strengthen in them values of teachers.Any issues in the department or at interpersonal levels are resolved professionally in the meetings with the Principal. Also regular Departmental and Staff meetings are held by the Principal to inform and instruct the work proceedings

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Human Rights day	09/12/2016	09/12/2016	197
International Womens day	08/03/2017	08/03/2017	197
blood donation camp	17/03/2017	17/03/2017	100
Mahashivratri	23/02/2017	23/02/2017	172
Universal Brotherhood Day	11/09/2016	11/09/2016	40
Gita Jayanti	11/12/2016	11/12/2016	180
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Eco-friendly campus with green lawn and garden with different kinds of flower. 2. Beautification Campus by Houses of the College. 3. Efficient College waste management 4. Tree plantation 5. Cleanliness Drive.

### 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Blood Donation camp Voluntary Blood Donors are saviours of the mankind .Sang Bequest and Rotaract clubs of Dronacharya College ,Rait in association with Rotary Club ,Shahpur supported by Govt.Hospital ,Shahpur and Rajendera Prasad Medical College,Tanda has been organising Blood donation camps to spread awareness about blood donation and saving some one's precious life. 2. Dronacharya P.G College of Education has initiated a novel practice SHARP PLUS , a Students' holistic Appraisal Recharge Programme for B.Ed and M.Ed. students.Our faculty has given their inputs for the SHARP PLUS programme.A comprehensive proforma has been prepared, covering questions on all the aspects of student personality i.e academic, extra curricular ,interests, skills ,future plans and plan of actions and suggestions. The students are provided with a SHARP PLUS proforma and are asked to diligently fill the proforma and attach a resume . They are instructed to come prepared for one to one session with the interviewer.The interview focuses on SWOT and facilitate better understanding of the students weaknesses and potential strengths. The Duration of Interview is 15-18 minutes per student. The interview provides answers to their queries and facilitates a better understanding of the future path to be undertaken by the students. OBJECTIVES: • To conduct a holistic recharge programme for B.Ed/M.Ed students. • To focus on development of skill and personality development of students . • To acquaint them with their Strengths,weakness,Opportunities and threats. • To provide constructive suggestions for their improvements . • To incorporate feedback and valid suggestions for college qualitative improvement.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://dcedu.in/downloads/best-practices-agar>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Dronacharya P.G. College of Education is a place "Where knowledge is created, not just communicated". The college believes that promotion of human values and student wellbeing is the platform for success in life. Teaching for wellbeing at Dronacharya college involves the principles of Positive Education, where our focus is on developing the skills for academic achievement alongside building skills to support lifelong well being. Vision Dronacharya envisions to nurture and train students with ethical values, vibrant knowledge and professional skills, so that they become a useful instrument in the development of nation and peace. Mission Total commitment to excellence in professional education and research with holistic concern for quality of life, environment and ethics, To engender this, Dronacharya has a passionate, enthusiastic, innovative and dynamic work force where in individual has been chosen on the basis of his/her talent and aptitude irrespective of age designation. Our college clubs: Environment Club, Red Ribbon Club. Rover and Rangers Club. Rotaract Club, Manthan Club, SWAT Club, Sang Bequest Club, Sanjeevani Club have contributed to its vision, priority and thrust. In the Annual University Examination of B.Ed., Ist year for the session-2015-17, Jyoti Dogra secured first position by scoring 78 marks and seventh position in Himachal Pradesh University, Shimla. Shivani secured second position by securing 75.28 marks. Namrata Rana and Banita Dadhwal secured third position by scoring 75 marks. In the M.Ed. First semester exam, Savita Verma secured first position by scoring 73.75 marks followed by Palkin in second position with 73.25 marks. Sonam Pathania secured third position by scoring 72.5 marks. In the second semester, Shivani secured first position by securing 69.25 marks. Savita Verma and Sonam Pathania secured second position by scoring 69 marks. Palkin secured third position by securing 68.25 marks.



Provide the weblink of the institution

<http://dcedu.in>

## 8.Future Plans of Actions for Next Academic Year

Criteria -1 1.Skill based and Value added Courses shall be introduced to develop 21st century competencies. 2. Feedback from all stake holders will be utilized for achieving excellence. Criteria II Teaching Learning and Evaluation: 1. To adopt ICT in teaching -learning transaction in the classroom 2. To appreciate teachers for various awards during Teacher's Day celebration. Criteria III Research, Innovations and Extension: 1. Organization Guest talks,Students seminar and faculty development programmes . 2. Action research on academic problems to be initiated. 3.Research impetus through M.Ed in dissertation research topics and work. 4. Conduct research on Maths phobia of school students. Criteria IV Infrastructure and Learning Resources: 1. Updating the library with new books and research journals. 2. Focus on upgrading IT infrastructure 3.Maintenance of classrooms , Resource centre, seminar halls ,hostel and canteen. 4. Improving the bandwidth and WIFI facility. Criteria V Student Support and Progression 1. To strengthen skill development and placement cell 2. Strengthening Mentoring and Remedial programme 3. Strengthening Guidance and Placement Cell 4. HPTET Competitive exams preparation programme CriteriaVI Governance, Leadership and Management: 1.Conducting workshop for enhancing efficiency of the administration. 2.Strengthening Internal Audit Mechanism 3 Emphasis on Research promotion in the college. 4.Adoption of innovative Online based evaluation 5.Capacity building of the human resources 6.Strengthening Industry interaction/collaboration through college clubs /cells 7.Initiation of Short term value added courses 8.Adoption of e governance practices in administration students support and and admission finance and accounts. Criteria VII Institutional Values and Best Practices: 1.Blood donation drives and camp by Rotaract Club and Sang bequest club 2.Swachhta Abhiyan and Tree Plantation drive ,Environment Day ,World Water day celebration by Environment Club. 3.Celebration College's Annual Fest Navrang-2017 4.Explorica Talent Hunt for school students 5.Celebration of Human rights day, Teacher's day Gita Jayanti ,Yoga and Meditation Camp by Sanjeevni Club and 6. Talent Hunt,Rangoli ,Mehndi ,freshers day Song and Dance competition by Cultural club. 7.Sports and Health promotion of the students 8.Sharp plus (students holistic recharge programme ) and Impressions (Oath and Valedictory ceremony 9. Cash awards for meritorious students and scholarships for weak students. 10.Strengthening Guest talks ,student seminar and Faculty development programmes